



**St. John Center for Homeless Men**  
**Position Open: Custodian**

**Position Title:** Custodian  
**Reports To:** Associate Director  
**Position Description:** The Custodian is responsible for cleaning, basic maintenance and up-keep for the shelter building and grounds. It requires a variety of tasks including: daily duties; basic plumbing, occasional small carpentry; stocking and managing inventory; performing preventative maintenance requirements on equipment; organize donations and deliveries; outside grounds-keeping; work with contractors and vendors. The Custodian will also supervise one part-time custodial staff member who covers weekends, holidays and vacation. This positions is full time, Monday – Friday, typically 9:00 AM – 5:00 PM. Benefits include health insurance, vacation, simple IRA retirement plan, and holidays.

**To apply:** Send cover letter and resume to Mary Luke Noonan, Associate Director, at [mlnoonan@stjohncenter.org](mailto:mlnoonan@stjohncenter.org) or Mary Luke Noonan, St. John Center, 700 E Muhammad Ali Blvd, Louisville KY 40202.

**Agency description:** St. John Center helps homeless men address barriers to self-sufficiency and housing so that they may leave homelessness for good. By providing daytime shelter, social services, supportive housing, and serving as a hub with partner agencies, St. John Center is where homeless men seek help, find hope, and move home. St. John Center is a high-volume shelter, serving an average of 165 men a day, and is open 7 days a week from 7:00 am – 3:00 pm.

**Requirements:** Must have a vehicle, license and insurance, and be able to drive for business purposes on a near-daily basis. Must be able to stand most hours of the day and be in motion to clean, including stretching, twisting, bending and lifting.