

Donor Privacy Policy

Information We Collect

St. John Center (SJC) collects and uses personal information from donors including donor name, address, telephone number, amount donated, donor comments, and email address. Tax laws require the SJC to keep contact information and contribution levels of donors on file.

How We Use It

SJC will never publish, sell, trade, rent, or share the names, email or mail addresses, or telephone numbers of our donors. SJC will use the contact information (email, telephone number, and address) of donors for these purposes only:

- Distribute receipts for donations
- Thank donors for their donation
- Inform donors about upcoming fundraising and other activities of the SJC
- Use for internal analysis and record-keeping
- Report to relevant U.S. and state agencies (these reports are not for public inspection)
- Contact donors about changes to this policy

All electronic communications from SJC contain unsubscribe options and a link to our privacy policy. Donors contributing online can choose to donate anonymously, though SJC will still receive basic donor information (billing name, city, state) which is kept in an anonymous donor record file. Donors may also share their communication preferences. You also may contact us [here](#) to update your communication preferences anytime.

Financial Information

All-access to donor financial information is strictly limited to the professional staff that processes this data. No such data are given to any person, organization, or group that does not need to access that data. Online donation transactions are encrypted while in transit and are not stored by SJC. Payment information is processed directly through Bloomerang.

We Abide By the Following Donor Bill of Rights

Philanthropy is based on voluntary action for the common good. It is a tradition of giving and sharing that is primary to the quality of life. To ensure that philanthropy merits the respect and trust of the general public and that donors and prospective donors can have full confidence in the nonprofit organizations and causes they are asked to support, we declare that all donors have these rights:

I. To be informed of the organization's mission, of the way the organization intends to use donated resources, and of its capacity to use donations effectively for their intended purposes.

- II. To be informed of the identity of those serving on the organization's governing board and to expect the board to exercise prudent judgment in its stewardship responsibilities.
- III. To have access to the organization's most recent financial statements.
- IV. To be assured their gifts will be used for the purposes for which they were given.
- V. To receive appropriate acknowledgment and recognition.
- VI. To be assured that information about their donation is handled with respect and confidentiality to the extent provided by law.
- VII. To expect all relationships with individuals representing organizations of interest to the donor will be professional.
- VIII. To be informed whether those seeking donations are volunteers, employees of the organization, or hired solicitors.
- IX. To have the opportunity for their names to be deleted from mailing lists that an organization may intend to share.
- X. To feel free to ask questions when donating and to receive prompt, truthful, and forthright answers.